

Tuen Mun Catholic Secondary School
2021-2022 Guidelines for Form One Discretionary Places Application

1. Qualifications

All current Primary Six students from any district are eligible for application.

2. Application Procedure

2.1 Collecting Application Form

Date: 16th November, 2020 – 18th January, 2021

Time: Monday to Friday 8:30 a.m. - 5:30 p.m.

Saturday 9:00 a.m. - 12:00 n.n.

Methods of collection: - Collect the form personally at school lobby,
- Download the form from school website (<http://www.tmcss.edu.hk>),
- Inquire primary schools' office where the forms are ready for distribution.

2.2 Submission of Application Form

Date: 4th January, 2021 - 18th January, 2021

Time: Monday to Friday 9:00 a.m. - 5:00 p.m.

Saturday 9:00 a.m. - 12:00 n.n.

Method: Return to school office or Online application (**For online application, applicants should submit copies of documents and enrolment fee to the school in person on or before 5:00 p.m., 18th January, 2021. Application will NOT be considered if documents are incompletd.)**)

Documents to be submitted: - Application form issued by Hong Kong Education Bureau for Form One Discretionary Places Admission;

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- Original Copy of Certificate of Birth or Hong Kong I.D. Card (for checking)
 - Photocopy of Certificate of Birth or Hong Kong I.D. Card
 - Photocopy of P.5 & 6 report cards
 - Photocopy of certificates or documents related to academic performance
 - Photocopy of certificates or documents related to the performance in extra-curricular activities
 - For Catholic, please attach the photocopy of the Certificate of Baptism

* All photocopies will not be returned. Recommendation letters are not required.

2.3 Enrolment Fee

HK\$10 will be collected upon the submission of the application form.

2.4 Hong Kong Education Bureau's restriction on the application

Each student may apply to not more than two participating secondary schools for Discretionary Places or else the chance of acquiring a DP will be forfeited.

3. Number of Students to be admitted

40 students will be admitted.

4. Interview

- 4.1 All applicants of Form One Discretionary Places will be invited for an interview. Applicants with good performance will be shortlisted for the second interview.
- 4.2 Announcement date:
First interview: 22nd January, 2021
Second interview: 8th March, 2021
- 4.3 List of interviewees will be posted at the school lobby and on school website (<http://www.tmcss.edu.hk>).
- 4.4 Date of interview:
First interview: 30th January, 2021
Second interview: 20th March, 2021
- 4.5 Applicants should bring along original certificates and document for verification when attending the first interview.

5. Admission Criteria

Our school puts great emphasis on the whole person development. All applicants are expected to attain good conduct grades.

- 5.1 Academic results: 40%
- 5.2 Performance in the interview: 50%
- 5.3 Extra-curricular Activities: 10%

6. Notification for successful DP applicants

According to the instruction of Education Bureau, parents of successful applicants of their children's inclusion in the Successful Lists for Discretionary Places will be notified by email and phone on 31st March, 2021.

7. Inquiries

Please contact Vice-Principal Miss Wong Wai Ping or Miss Tsui Siu Lai at 24632082 or by email info@home.tmcss.edu.hk.

8. Notice of collecting personal data

- 8.1 All information collected by the school will be used for promotion of school's activity, assessing the allocation of places and the related matters. The information will be destroyed after the completion of the admission procedure.
- 8.2 According to the Personal Data (Privacy) Ordinance, the applicants have their right to amend or inquire of all personal information submitted. For reading or amending personal information, please write to the Principal, Tuen Mun Catholic Secondary School at Kin Sang Estate, Tuen Mun.