

Tuen Mun Catholic Secondary School
2025-2026 School Circular Issue No. 10
(Suitable for F.1-F.6 students who are not subsidized by QEF)

27th December, 2025

Dear parents and guardians,

Implementing E-learning – Preparing for Purchasing "Bring Your Own Device" (BYOD)

The Education Bureau encourages schools to use mobile devices to promote e-learning through "The Fourth Strategy on IT in Education." The implementation of the "Bring Your Own Device" (BYOD) policy is becoming increasingly common, allowing students to bring their personal mobile devices to school for learning, making education more personalized and mobile. Our school has fully implemented the BYOD policy, and for this purpose, parents need to prepare suitable mobile computing devices for their children.

A. The following specifications must be met for using personal devices within the school:

1. Screen size of no less than 9.7 inches, with a resolution of 2048 × 1536 or higher,
2. At least equipped with a 64-bit architecture A10 Fusion chip,
3. Storage capacity of no less than 64GB,
4. At least an 8-megapixel camera,
5. Must connect to the school network only via Wi-Fi (802.11a/b/g/n/ac),
6. Mobile network models are not accepted (devices cannot have a SIM card slot),
7. Support for a stylus is preferred,
8. Must run on iPad OS operating system,
9. Must have the school's Mobile Device Management (MDM) system and educational software installed.

B. How to Prepare for the Bring Your Own Device (BYOD) Program

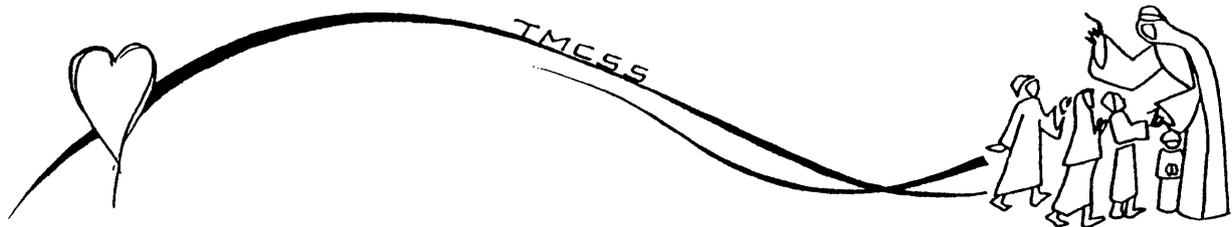
1. Existing Compliant Devices:

If a student already has a mobile device that meets the specifications listed above, there is no need for a new purchase. However, for learning and security purposes, the school must install a Mobile Device Management (MDM) system on all personal devices brought in by students. These devices should also be backed up to provide effective learning support and maintain network security. When students graduate and leave the school, the school will remove the previously installed MDM software. If a student replaces their device with a different personal device, the school will remove the MDM software from the old device and install it on the new device.

2. Devices Purchased by Parents:

If a student does not have a mobile computing device that meets the specifications, parents can purchase one independently and agree to the following requirements:

- Parents must apply to the school to bring in a **compliant device** and **provide its model**,
- Parents must **back up their personal device**,
- The school will **reset** the student's personal device (all data will be deleted),



- The school will install the necessary **MDM system** and educational software on the device. When students graduate and leave the school, the school will remove the previously installed MDM software. If the student replaces their personal device with another, the school will remove the old MDM software and install it on the new device.

3. Purchasing Devices from the School Supplier:

To align with the e-learning resources and software adopted by the school, we have secured competitive prices through a tender process and recommend the following device specifications:

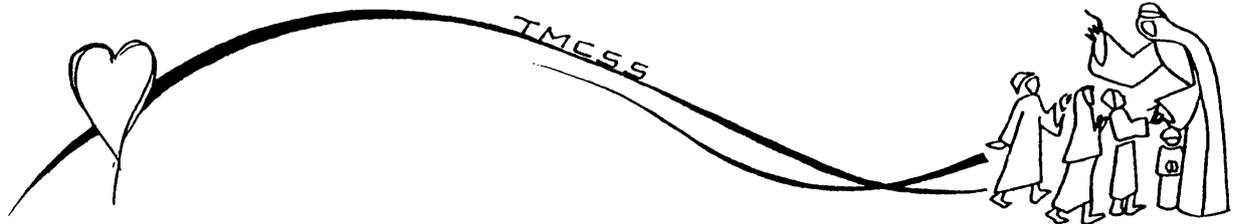
Supplier: Senco-Masslink Technology Limited

Product	Retail Price (\$)	Supplier Price (\$)	Discount Amount (\$)
Apple iPad (10th Gen) WIFI 256G*	3,599	3,320	279
Apple Pencil (USB-C)	619	530	89
Apple Care+ Additional One Year Warranty	-	600	-
Flip Protective Case (with Apple Pencil slot)	-	70	-

If a student does not have a mobile computing device that meets the specifications, parents can also purchase a device from the supplier (Senco-Masslink Technology Limited). The personal devices purchased through the school supplier will come with the MDM system and educational software pre-installed. Upon graduation, the school will remove the MDM software installed on the device. If the student changes to another personal device, the MDM software will again be removed from the previous device and installed on the new one. The process for purchasing devices from the supplier is as follows:

Ordering Methods:

- Online Ordering and Payment (Deadline: 30th January 2026)
 - Our school has partnered with the supplier to set up an online ordering platform, offering discounted prices and electronic payment options for parents to purchase tablets (iPads) or related electronic products.
 - Parents should refer to the school's supplier for information on purchasing mobile computing devices (please see the attachment), and log in to the Senco-Masslink website as per the attachment details. Before making a purchase, please read the instructions carefully and note the password changes.
 - The deadline for purchases is 30th January 2026.
 - Online ordering link: <https://www.eduoffer.com/eshop/school/tmcs5>
 - Aside from the main device and "APPLE CARE+", which are mandatory purchases, other accessories can be bought as needed.
 - Once a purchase is made, it cannot be canceled. Parents should discuss with their children to understand their learning needs before making a decision.
 - Payment methods are as follows:
 - ◆ Credit card /Union pay/ Wechat pay HK/ AliPay HK payment.



- ◇ Bank transfer: Parents must log in to the website, select the purchase items, and calculate the total amount. Then, transfer the required amount to Bank of China (HK) account number: 012-665-2-005337-8 / FPS ID: 106640766. After that, log back into the personal account, confirm the selected products, upload the transfer receipt, and input the reference number. (If the receipt upload and reference number are not completed, the payment identity cannot be confirmed.)
- ◇ Cheque payment: The crossed cheque should be made out to "Senco-Masslink Technology Ltd." On the back of the cheque, mark the school's name, student name, student ID number, parent's contact phone number, and order reference number. Then mail the cheque to " Senco-Masslink Technology Ltd., 22/F., Prosperity Millennia Plaza, 663 King's Road, North Point, Hong Kong "

C. Regarding the Acceptable Use Policy (AUP)

The school has established an Acceptable Use Policy (AUP) that outlines the acceptable and unacceptable behaviors for students using personal devices at school. This policy serves as a guideline for students regarding the use of mobile computing devices, wireless networks, and information resources, and it requires that all personal devices be installed with a Mobile Device Management (MDM) system. Furthermore, to maintain classroom order and teaching effectiveness, the school reserves the right to terminate a student's use of their personal devices if they violate the following rules. We hope that parents and students understand the purpose of this policy and agree to adhere to the following rules:

The policy addresses aspects related to student care, maintenance, usage, information literacy, and the definition of electronic learning tools.

1. Definition of Electronic Learning Tools

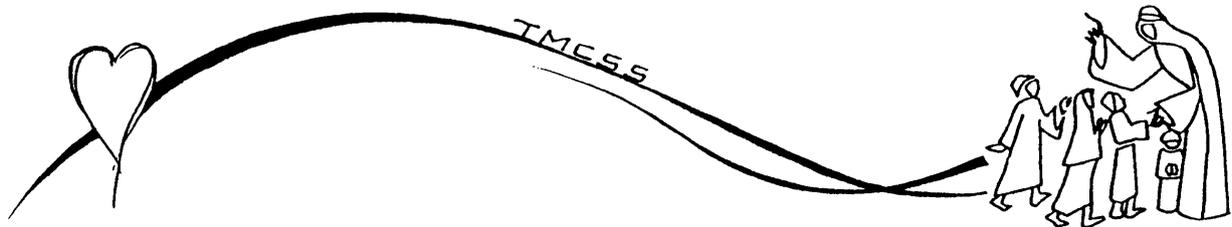
Students must select electronic learning tools under the guidelines by the School Administration Committee.

- 1.1 Electronic learning tools must be tablets running on the iPad OS system.
- 1.2 The tablets must be Wi-Fi versions with a screen size of no less than 9.7 inches.
- 1.3 Tablets must be registered with the school office before use on campus.
- 1.4 After registration:
 - 1.4.1 The MDM management system will be installed on the tablet.
 - 1.4.2 A TMCSS BYOD sticker will be affixed to the back of the tablet for identification.

2. Care

Students must store electronic learning tools properly as specified by the Student Formation Committee.

- 2.1 Students are responsible for the safekeeping of their electronic learning tools. The school will not assume any legal responsibility for any loss.
- 2.2 When not in use, junior students should ensure that their electronic tools are stored in a locked cabinet.



2.3 Students should equip their electronic learning tools with protective devices and use them carefully to avoid damage.

3. Maintenance

Students must maintain electronic learning tools as suggested by the School Administration Committee.

3.1 Students are responsible for maintaining their electronic learning tools and should back them up regularly.

3.2 Students must ensure their electronic learning tools are fully charged before returning to school to support learning needs.

4. Usage

Students must use electronic learning tools according to the regulations set by the Student Formation Committee.

4.1 Students may only use electronic learning tools for educational purposes on campus and are not allowed to play games or engage in entertainment activities (except Microsoft Teams for communication).

4.2 Students may wear headphones only during teacher-directed instructional activities; they may not wear headphones during other times on campus.

4.3 Students may only use electronic learning tools in silent mode while on campus to avoid disturbing others.

4.4 Students must obtain permission from teachers to take photos, record audio, or capture video while on campus.

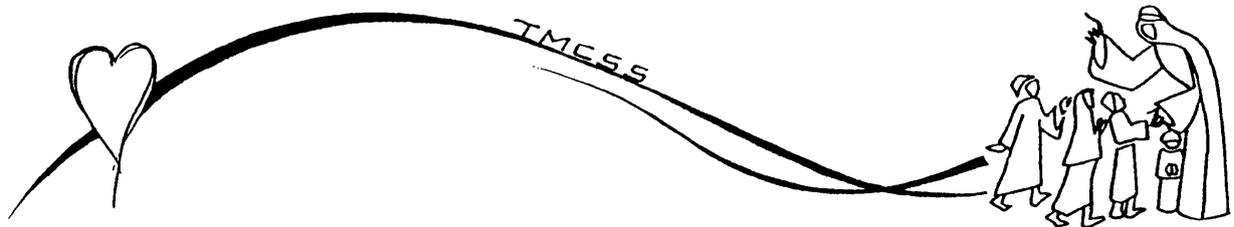
4.5 Students must have permission from teachers to use electronic learning tools during class time.

4.6 Students may only play, listen to, or view music, videos, and photos related to the class with teacher approval. Students may only install school-recommended applications relevant to learning.

4.7 Students must comply with copyright laws while using electronic learning tools and avoid any acts of plagiarism or unauthorized use.

4.8 Students are prohibited from using electronic learning tools for inappropriate communication, including but not limited to harassment, bullying, threats, personal attacks, obscene or vulgar language, or any actions that may harm others.

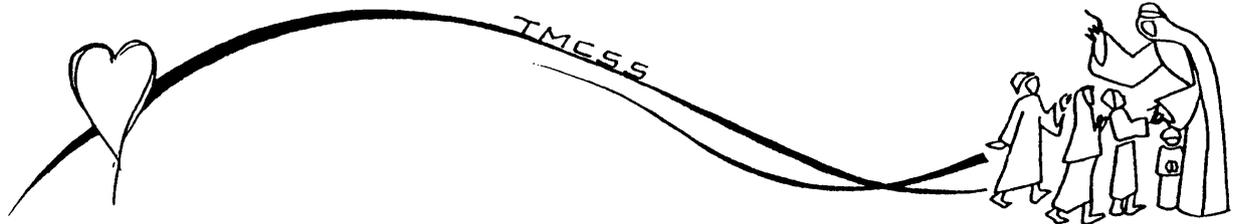
4.9 Students must ensure that they do not send spam or chain emails through the school network.



We hope that parents understand that the purpose of using personal mobile computing devices is for learning. We recommend that parents prepare a mobile computing device for their children that is primarily used for educational purposes, separate from other personal mobile devices. If there are any questions regarding the preparation of the mobile computing device, parents can consult Vice Principal Lai Chi Yuen or Teacher Shek Kin Leung.

Yours faithfully,

Cheng Suk Wah
Principal



The reply slip should be submitted by 2nd January.

Student Name: _____ Class: _____ Class No.: _____

2025-2026 Reply Slip for School Circular Issue No. 10
(Suitable for F.1-F.6 students who are not subsidized by QEF)

Dear Ms. Cheng,

1. I agree on the policy of using mobile devices
2. I will prepare the mobile device for my son or daughter and the arrangement is as follows:
 - I already have a mobile device that meets the specifications set by the school,
Brand Name: _____ Model: _____ and I agree to the school installing the MDM software.
 - I intend to purchase a mobile device that meets the specifications set by the school,
Brand Name: _____ Model: _____, and I agree to the school installing the MDM software.
 - I intend to purchase a mobile computing device from the school supplier, and I agree to the school installing the MDM software.

Put a tick ✓ in the box as appropriate.

Parent's / Guidance's signature: _____

Parent's / Guidance's name: _____

Date: _____