

Tuen Mun Catholic Secondary School  
2022-2023 School Circular No. 4  
(Suitable for F.1 students)

3<sup>rd</sup> October, 2022

Dear parents and guardians,

Application for Student Grant, Club activities, wearing smart watches, Child Development Fund, Subscription of Putonghua textbooks, Hall assembly and form teachers' periods, 1<sup>st</sup> Formal Test, subscription of Kung Pao Po, School Picnic and Caritas Charity Raffle Tickets, School Textbook Assistance Scheme and Subsidy for Internet Access Charges

1. Application of Student Grant

A one-off student grant of \$2500 for each secondary day-school, primary school and kindergarten student is provided to alleviate parents' financial burden in defraying education expenses. The application form, Form A, has been distributed to students on 26<sup>th</sup> September and please return the completed form to class teachers on or before 3<sup>rd</sup> October. It is expected that the amount will be transferred to applicants' accounts after 6 weeks. Late submission will be handled in the second round.

2. Club activities to be commenced on 26<sup>th</sup> September

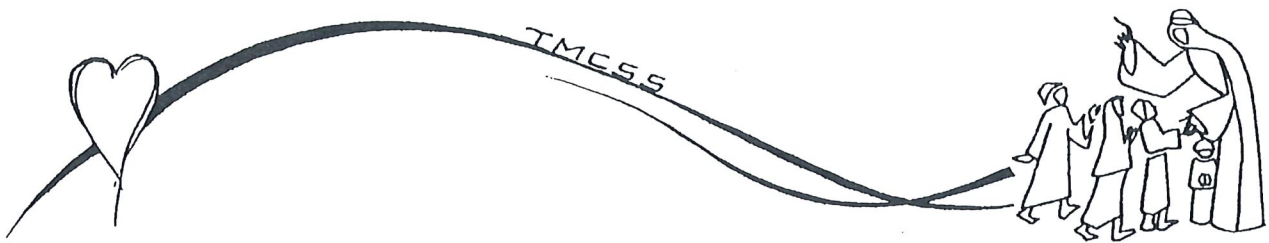
The club activities start on 26<sup>th</sup> September. In order to facilitate communication and nurture our students with good learning attitude, parents will be informed through e-App if your son or daughter is absent without informing the club advisors. Through e-App messages, parents will be more familiar with your children's learning at school and students will also be encouraged to participate in the club activities actively.

3. Wearing smart watches

As the technology is advanced, the functions of smart watches are more diversified. However, text messages and wireless technology will be a risk of cheating and students may be less attentive because of the devices. Due to this, smart watches are forbidden in the school campus.

4. Invitation to the enrollment in Child Development Fund

CDF is a tripartite, cross-sector collaboration among the community and family, the business sector and the government. CDF aims to support longer-term development of children from a disadvantaged background with a view to alleviating inter-generational poverty. The project will last for 3 years comprising three key components, namely Personal Development Plan, Targeted



Savings and Mentorship. Training and value-added activities are also provided to participating children and their parents to help cultivate a supportive environment for the children's personal development.

Targeted Savings encourages participants to set a monthly savings target of HK\$200 over a two-year period. Corporate and/or private donors, together with the Government, contribute to a 1:1:1 matching fund for the savings. Each child can achieve up to a maximum sum of HK\$14,400 to implement their Personal Development Plans upon completion of the Targeted Savings Programme. The families of eligible participants should not exceed 75% of the monthly median household income or be the recipients of Comprehensive Social Security Allowance or Working Family Allowance and be the full grant recipients of Student Financial Assistance Agency. There are 50 quotas for our school. If the applicants exceed our quotas, interviews will be conducted. Please refer to the attached document or contact our vice principal Ms Lam Siu Yau for further enquiries.

Parents are also advised to browse the information in

<https://www.cdf.gov.hk/en/aboutus/components/introduction.html>.

#### 5. Subscription of Putonghua Textbook

Bulk subscription of the textbook has been arranged after the start of the term for the convenience of students. The textbook information has been printed on the booklist released in July. There is a 12% off discount for school subscription. If parents wish to subscribe the textbook through school, please fill in the information in the reply slip and payment will be settled in November. If you have any enquiries, please contact Ms Chan Yuet King, the panel head of Putonghua.

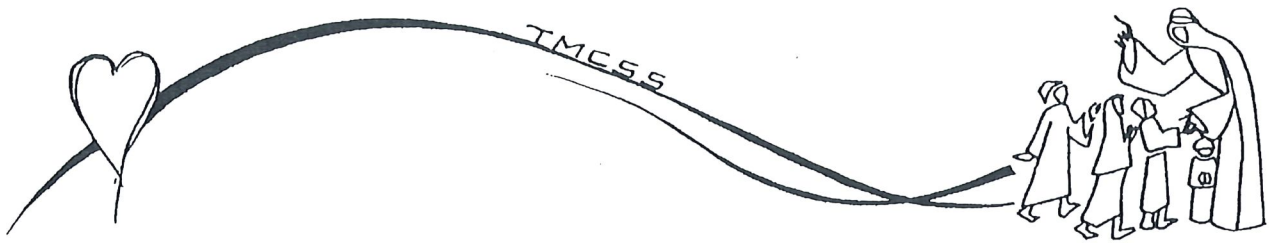
#### 6. Form teachers' periods

12<sup>th</sup> October (Day 5, Wed) session 8: Questionnaire for Student Mental Health Support Scheme and Learning tips

21<sup>st</sup> October (Day 5, Fri) session 8: Inter-house activities

#### 7. 1<sup>st</sup> Form Test (27<sup>th</sup> October to 1<sup>st</sup> November)

In order to evaluate the learning progress of our students, two formal tests and two examinations will be conducted in the whole school academic year. The first formal test will take place from 27<sup>th</sup> October to 1<sup>st</sup> November. Please refer to the attached formal test timetable. Students should return home for revision after each test day. Parents are advised to work cooperatively with teachers to nurture your children with effective time management and to plan a revision timetable for better results. The report card of the first formal test will be distributed on 2<sup>nd</sup> December,



Friday. Students who are the bottom 20% of the form or bottom 20% of subjects including Chinese Language, English Language, Mathematics and Science will be arranged to attend the self-improvement classes run by Academic Committee.

The arrangement of cross-border students: Since the start of the term, cross border students learn online. However, there is a risk of running tests or exams online. Cross border students will be exempted from the formal tests. Similar to the previous year, there will be an exam centre in the mainland running the final examination. However, parents are encouraged to arrange their children to return to school for their learning, supported by whole person development.

With regard to the student performance from the start of the term until late October, a student learning performance report will be issued based on student participation, class participation, coursework, reports, daily assessments and so on. As the assessment mode is different from students who learn face-to-face, the performance report and academic report cards will not be comparable. Cross-border students will receive the test papers in the afternoon of each test day. It is expected that students will send the completed papers back to subject teachers. Teachers will also mark the papers and students will be more familiar with their learning progress through consolidation.

#### 8. Criteria for student promotion

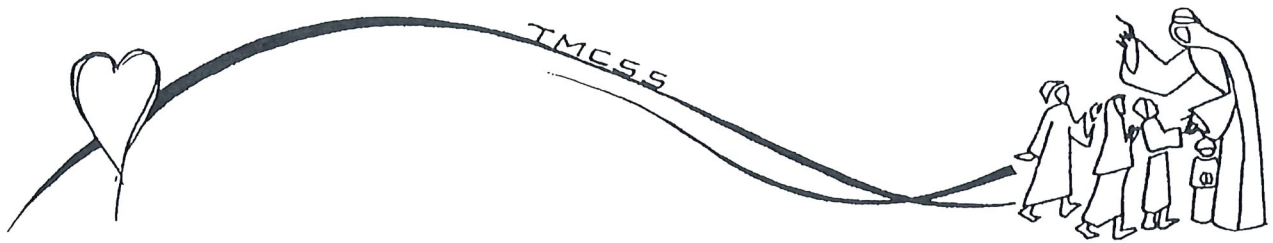
The result in the formal tests will be a part in the annual academic performance, deciding if students have to repeat for one more year, get promoted and the classes that they belong to in Form 2. Parents are advised to read the criteria printed on page 16 of the student handbook. Re-examination will be run for less-achieving students. If they perform well in the re-exam, a chance for promotion will be granted.

#### 9. Subscription of Kung Kao Po

In order to deepen the understanding of Catholic religion, students have to subscribe Kung Kao Po for learning purposes. The annual subscription fee is \$11. If you have any enquiries, please contact Mr Lam Lok Fung, the panel head of Religious Education.

#### 10. Caritas Charity Raffle Tickets

Caritas Hong Kong is an organization providing community-based services, including social work, education, medical and community support services. The fundraising event will be run in October and each raffle ticket costs \$20. Your generous support is highly appreciating.



#### 11. School Picnic

Our school picnic will take place soon. The details are as follows:

Date: 2<sup>nd</sup> November, 2022 (Wed)

Venue: Tai Lam Country Park (Tai Tong)

Students should assemble at: 8:30 a.m. in the school playground

Departure time: Students will return to school at 1:30 p.m. and dismiss at around 2 p.m.

Coach fee: subsidized by school

Remarks: Students should follow all the measures for fighting COVID-19 and avoid all mask-off activities

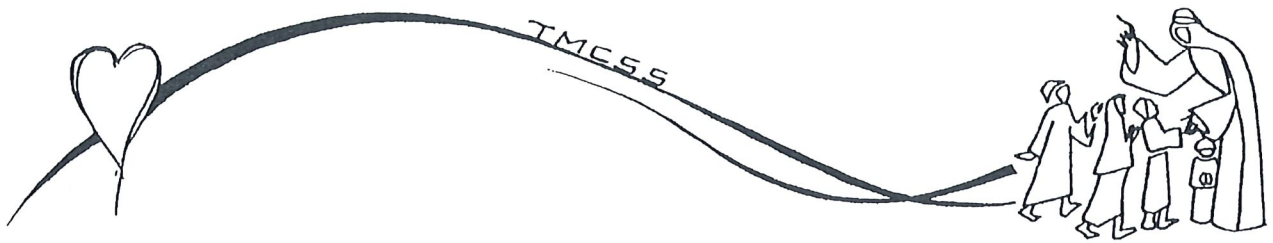
You are advised to allow your son or daughter to participate in the school picnic. If students do not participate in the school picnic, they have to return to school for revision until 3:30 p.m. School uniforms are also required for doing revision at school. If students are absent on that day, a doctor's certificate should be presented or they will be considered skipping classes. There is a holiday after the school picnic, 3<sup>rd</sup> November. Students do not have to return to school. If you have any enquiries, please contact class teachers.

#### 12. School Textbook Assistance Scheme and Subsidy for Internet Access Charges

Eligible applicants who submitted their application forms in July or before should have received the school textbook assistance and the subsidy for Internet Access Charges. The amount should have been transferred to the applicant's account automatically from 22<sup>nd</sup> July, 2022 to 5<sup>th</sup> October, 2022. The transaction codes are TA and SIA respectively. Parents could make the confirmation with their bank passbooks. Should you have any questions, please give a call to Student Finance Office at 28022345.

Yours faithfully,

Mr. Siu Sze Chuen  
Principal



Submission of the reply slip: 5<sup>th</sup> October

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_ Class No.: \_\_\_\_\_

2022-2023 Reply Slip of the School Circular No. 4

(Suitable for F.1 students)

Dear Mr Siu,

1. I am well-informed with the above information.
2. I agree with the subscription of Kung Kao Po, \$11.
3. Please tick (✓) as appropriate:
  - 3.1 ☐ I would like to participate in Child Development Fund.
  - 3.2 ☐ I would NOT like to participate in Child Development Fund.
  - 3.3 ☐ I would like to subscribe F.1 Putonghua Textbook published by Pearson through school bulk subscription. The amount is \$125 (with school discount). (The payment will be handled in November.)
  - 3.4 ☐ I would NOT like to subscribe F.1 Putonghua Textbook published by Pearson through school bulk subscription.
  - 3.5 ☐ I would like to buy \_\_\_\_\_ charity raffle ticket(s), \$ \_\_\_\_\_ in total. (Please send the amount to the class teacher by cash.)
  - 3.6 ☐ I would NOT like to buy any charity raffle tickets.

Parent's signature: \_\_\_\_\_

Date: \_\_\_\_\_